

Eleventh Meeting of the Senate

School of Planning and Architecture, Vijayawada

09 July, 2021 through Virtual Meeting
Survey No.4/4, ITI Road, Vijayawada-520008, Andhra Pradesh, India.

Minutes of the Meeting



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance, Ministry of Education Gov. of India



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Minutes of the Eleventh Meeting of the Senate of SPAV
held on 09 July, 2021 at 11.00 AM through Virtual Meeting

The following members were virtually present for the Eleventh Meeting of the Senate:

S.No.	Name	Designation
1	Prof. Dr. Minakshi Jain, Director, SPAV	Chairperson
2	Shri Dean Gabriel D`Cruz (Nominee of Chairperson, BoG)	Member
3	Ms. Poonam Verma Mascarenhas (Nominee of Chairperson, BoG)	Member
4	Dr. P S Harimohan Pillai (CoA Nominee)	Member
5	Prof. P M Rawal (AICTE Nominee)	Member
6	Dr. Lilly Rose A, Dean Academic, SPAV	Member
7	Dr. Amitava Sarkar Registrar I/c and Dean Student Affairs, SPAV	Member & Secretary
8	Dr. Shanmuga Priya G, Dean Faculty Welfare, SPAV	Member
9	Dr. Adinarayanane R, Dean Planning and Development, SPAV	Member
10	Prof. Dr. Abdul Razak Mohamed, Head, Department of Planning, SPAV	Member
11	Dr. Janmejyoy Gupta, Head, Department of Architecture, SPAV	Member
12	Prof. Dr. S Ramesh, Professor, Department of Architecture, SPAV	Member
13	Prof. Dr. Iyer Vijayalaxmi Kasinath, Department of Architecture, SPAV	Member
14	Prof. Dr. M Kailasa Rao, Professor, Department of Architecture, SPAV	Member
15	Dr. Ayon Kumar Tarafdar, Associate Professor, Department of Planning, SPAV	Member
16	Ms. Naina Gupta, Assistant Professor, Department of Planning, SPAV	Member
17	Dr. Prashanti Rao, Assistant Professor, Department of Architecture, SPAV	Member
18	Dr. Faiz Ahmed C, Assistant Professor, Department of Architecture, SPAV	Member

The Chairperson, Senate welcomed all the members present over the virtual meeting of Eleventh Senate of SPAV. The Chairperson-Senate and the members extended their gratitude to the outgoing member Prof. Dr. Ashok Kumar (ITPI Nominee) of the Senate for his valuable suggestions and support. Further, the Member Secretary of the Senate apprised the members about various agenda items.

The details of discussions / deliberations are as below:

1 To present the action taken report on the Minutes of the Eighth Senate Meeting of SPA Vijayawada held through Virtual Meeting on 20 January, 2021.

Item no.	Agenda	Minutes	Action taken	Observation / Resolution
7.7	To approve the elective subject 'Future Cities' as an Open Elective for Postgraduate Programmes	The Senate approved the elective subject 'Future Cities' as an Open Elective for Postgraduate Programmes. Further, Prof. Dr. Amita Baig through her email suggested that a detailed curriculum needs to be developed for the 'Future Cities' Course which include modules on problems of migrant populations in cities (addressing the Post Covid Era scenarios) and traditional architecture with a focus on sustainable materials, properties (thermal performance, insulation etc.), air movement and design layouts. <i>The Senate chairperson suggested to include the word resilience and to develop a comprehensive syllabus. The syllabus after incorporating the suggestions would be circulated to the members for approval.</i>	As per the suggestions of the Senate Members, the Syllabus has been revised and circulated to all the members for their concurrence. Hence, the Senate is requested to close the item.	The Senate closed the item
8.1	To consider and approve the Award of Degrees to the	The Senate noted the same and approved the list of Gold Medal recipients and	As suggested by the Senate member, the details of the best thesis and gold medal recipients are displayed on	The Senate closed the item

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Minutes of the Eleventh Meeting of the Senate, SPA Vijayawada held on 09 July, 2021

Item no.	Agenda	Minutes	Action taken	Observation / Resolution
	Graduands at the Fifth Convocation of SPAV to be held on 30 January 2021 through virtual platform	Graduands of the Fifth Convocation of SPAV. Ar. Poonam Verma Mascarenhas suggested to include the details of the best thesis and gold medal recipients on the SPAV website.	SPAV website. The Senate is requested to close the item.	
8.2	Proposed Refund policy for Withdrawals from Degree Programme at SPA Vijayawada	After deliberations, the Senate approved the proposed refund policy for withdrawals from the Degree Programme at SPA Vijayawada. The Senate approved the full refund of fees to all student withdrawals/cancellation of Admissions during the AY 2020-21 as a special case considering the pandemic.	Action initiated. The Senate is requested to close the item.	The Senate closed the item
8.3	To consider and approve the special leave to Postgraduate Students.	After deliberations, the Senate approved the special leave to Postgraduate Students and recommended to have multiple entry and exit points for students in line with the principles adopted by the National Education Policy 2020.	Action initiated. The Senate is requested to close the item.	The Senate closed the item
8.4	To Explore the possibilities of effective teaching - learning though online	The Senate noted the same and commended the Departments for the initiatives undertaken to improve the efficiency of online teaching-learning process through various virtual platforms. Ar. Poonam Verma and Dr.	IT section of SPAV currently had equipped with 'Google Suite Education', through the accounts for all the faculties and students were created. This platform is equipped with many cross-platforms (Google Classroom, Jam board,	

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Item no.	Agenda	Minutes	Action taken	Observation / Resolution
		<p>P S Harimohan Pillai suggested to upload the recorded videos of online programs and works of students, and suggested to have an official virtual channel.</p> <p>The Senate suggested having a joint studio combining the architecture and planning students on Smart City projects as a part to planning and design studio courses with specific objectives. Ar. Poonam Verma Mascarenhas recommended to organize workshop on traditional materials (like Lime, Timber, Stone and Mud), Field work, to organize seminars on Soft Skill training-such as presentation skills, etc. and to have a four-member Thesis panel for the Architectural Conservation students. However, the Senate was apprised about the clause 6.14.4 of Academic Ordinances which empowers three-member panel for Thesis Evaluations for all programmes.</p>	<p>etc.) for better communication with students. Further, the timely webinars and workshops are taken through 'Google Meet' and streamed live through 'SPAV YouTube Channel' to reach out to wide variety of audience.</p> <p>The List of online programmes have been uploaded on SPAV website.</p> <p>Hence, the Senate is requested to close the item.</p>	<p>The Senate noted the list of online programmes placed on SPAV website and closed the item.</p>
8.5	Proposed admission to Sponsored Candidates in	The Senate noted the same and approved the proposed admission criteria for sponsored	As per the approval, admission notification has been published for sponsored candidates into the	The Senate closed the item

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Item no.	Agenda	Minutes	Action taken	Observation / Resolution
	the Postgraduate and Doctoral Programme	candidates into the Postgraduate and Doctoral Programme at SPAV.	Postgraduate and Doctoral Programme at SPAV. The Senate is requested to close the item.	
8.6	Proposed Standard Operating Procedure for retention and disposal of records at the Examination Section	After discussions and detailed deliberations, the Senate approved the proposed Standard Operating Procedure for retention and disposal of records at the Examination Section, SPAV.	The Senate is requested to close the item.	The Senate closed the item
9.1	Fee Structure for the Academic year 2021-22	The Senate approved the proposed Fee Structure for the Academic year 2021-22 without the increase of 15% as per the decision of the BoG, considering the severity of the second wave. The Senate also noted the suggested shift of the Hostel Seat Rent component (Rs. 10,000/-) of the Institute fees in the present fee structure to the Hostel Fees based on the availability of the seat in the hostel for the Day scholars and approved the same.	The item was discussed in the Finance Committee and revised Fee Structure as approved by FC is placed as Annexure II. Hence, the Senate is requested to close the item.	The Senate closed the item
10.1	Change of Nomenclature of the PG Program, i.e., M. Plan (Transportation and infrastructure	In view of the letters received from the ITPI dated 22/08/2020 and 03/02/2021 with suggestions to change the nomenclature of the PG Programme to M. Plan (Transportation	The Senate is requested to close the item.	

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Minutes of the Eleventh Meeting of the Senate, SPA Vijayawada held on 09 July, 2021

Item no.	Agenda	Minutes	Action taken	Observation / Resolution
	Planning) to M. Plan (Transport Planning)	Planning) or M. Plan (Transport) referring to the nomenclature in other institutions and recruitment rules of various States/ Central Government, the faculty Board and DPGC of the Department of Planning proposed to change the nomenclature as M. Plan (Transport Planning) for the benefit of students. Further, it was also suggested for issue of a course equivalence certificate to the passed out students till the A.Y.2021-22 and request may be placed to ITPI for consideration of the passed out students equivalent to M. Plan (Transport Planning). The Senate approved the above item through circulation.		The Senate closed the item

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AGENDA ITEMS**Items for Approval**

Item # 11.1	Proposal for reservations of seats in the Admissions for "Kashmiri Migrants" and "Defence Services" under Supernumerary seats as per Govt. of India
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As per the norms of Govt. of India Reservation Policy (Annexure III), the reservations of seats in the Admissions for "Kashmiri Migrants" and "Defence Services" under supernumerary seats are proposed for Bachelor's Degree as furnished below for the Academic Year 2021-22 onwards:

Sl.	Category	No. of Seats
1.	Wards/dependents of the Defence/Paramilitary Personnel killed or permanently disabled in action during war or peacetime operations (DS Category) for preferential allotment of courses.	B.Arch - 01 B.Plan - 01
2.	Wards of Kashmiri Migrants and Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley	B.Arch - 01 B.Plan - 01

Note: The admissions for the above categories were discontinued at SPA Vijayawada from the A.Y 2017-18.

The Senate noted the same and approved the proposal for reservation of seats in the Admissions for "Kashmiri Migrants" and "Defense Services" under Supernumerary seats as per Govt. of India

Item # 11.2	Award of Bachelor of Building Science to Mr. Pritam Mohanty (1100100156) admitted into B. Arch during A.Y. 2010-11
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Discussions:

As per the approved minutes of the Third Senate vide Item# 3.9(b), the exit option of degree for students who have completed the third year of Architecture and who have not completed the final year of Architecture, it has been recommended for the award of "Bachelor of Building Science" and the same has been circulated to the BoG members through email dated 07.06.2021, for ratification (Annexure IV). As no comments were received from the members it is deemed to be ratified. Hence it is recommended to Award the degree of Bachelor of Building Science to Mr. Pritam Mohanty (1100100156) who has completed the fourth year of Architecture but have not completed the final year Architecture as per the minimum academic requirements. The above item is place before the Senate for consideration and approval.

Some Senate members expressed that a candidate, who will be awarded with the Bachelor of Building Science can become an Arbitrator, building surveyor, Building services Engineer, Construction Manager, Estimator, Quantity surveyor, Site engineer, CAD Technician, Environmental Engineer etc., Also, several Foreign Universities such as Victoria University of Wellington, Rensselaer Polytechnic Institute, Auburn University, Georgia Tech University etc, offers such degree and the candidate can also pursue postgraduate programme in any of the above-mentioned fields.

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It was also suggested to look for the possibility of granting the admission to the student for the Final year B.Arch Course based on multiple entry/exit options proposed in the NEP.

Decision

The Senate approved the award of Bachelor of Building Science to Mr. Pritam Mohanty (1100100156) and to all the students who complete the third year of B. Architecture in future in line with the Degrees awarded at SPA New Delhi if they opt to exit.

Items for Ratification

Item # 11.3	Corrigendum to Admission Notification for Doctoral (Part time & Full time) and PG Programme, Academic Year 2021-22 through Direct Admissions
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In view of the prevailing COVID 19 pandemic and lockdown situations in various states and several representations/requests from the candidates, the applications received after due date i.e. 05/04/2021 has been considered till 20/04/2021(15 days) after seeking concurrence from all Deans and Heads and the approval of the Senate Chairperson.

In line with the objective of NEP Policy 2019, Gol., and importance of multidisciplinary, the eligibility for Ph.D. Programmes at SPAV is revised after deliberations and concurrence from all the Dean and the approval of the Senate Chairperson. The eligibility for the admission to Ph.D. Programme has been revised as below:

"Applicants having a Master Degree in Planning/Architecture/other allied fields in appropriate discipline with a CGPA of 6.5 on a 10-point scale (or equivalent) or 60% marks in case of Open/OBC/EWS candidates in the qualifying degree, whereas in case of SC/ST/PH candidates a CGPA of 6.0 on a 10-point scale (or equivalent) or 55% marks in the qualifying degree are considered".

In view of the above revision, a Corrigendum was also issued (Annexure V) and the above item is submitted for ratification of the Senate.

In view of the observation raised by certain Senate Members, it is clarified that there is no conflict between the qualification mentioned in the Academic ordinances for admission, with the qualification advertised in the original and the corrigendum for the said Ph.D admissions. The courses/disciplines considered under them remained the same.

Nevertheless, as suggested by Senate members, henceforth the Allied fields shall be considered as per the expertise and resources available within the Institute for future Ph.D admissions.

Decision

The Senate noted and ratified the Corrigendum to Admission Notification for Doctoral (Part time & Full time) and PG Programme, Academic Year 2021-22 through Direct Admissions.

Item # 11.4	Selection Criteria for admission to various PG Programmes for the Academic Year 2021-22 through Direct Admissions
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It is proposed to forego the interviews for admission to various PG Programmes for the Academic Year 2021-22 in view of the second wave of the Pandemic. After detailed deliberations and with the concurrence from all the Deans and Heads and the subsequent approval of the Senate Chairperson, the following criteria will be adopted and the same has been notified to all the eligible candidates for the PG Programme through Direct Admissions for the A.Y.2021-22.

- 1) Online Entrance Examination,
- 2) Portfolio of the works (Dissertation / Thesis / Project Synopsis)
- 3) GATE Score and
- 4) Statement of Purpose

The above selection criteria for admission to various PG Programmes for the Academic Year 2021-22 through Direct Admissions is submitted for consideration and ratification of the Senate.

The Senate noted and ratified the Selection Criteria for admission to various PG Programmes for the Academic Year 2021-22 through Direct Admissions.

Item # 11.5	Weightage of Marks for PG Direct Admissions 2021-22
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In view of the change in the selection criteria, the following weightage of Marks for PG Direct Admissions for the A.Y. 2021-22 is proposed for consideration and ratification of the Senate.

Sl.No.	Component	Marks
1.	Qualifying Examination Marks	20 (#)
2.	GATE/CEED	10
3.	Written Test (Objective)	40
4.	SOP	15
5.	Portfolio (Dissertation / Thesis / Project Synopsis)	15

(#) For students in the final year or final semester of the UG Programme, the percentage/CGPA obtained by the applicant till the Pre-final year/Pre-final semester as applicable shall be considered.

The selection criteria for Ph.D. programme for the Academic Year 2021-22 shall be the same as followed for the Academic Year 2020-21. There will be an entrance examination as stage 1 and the eligible candidates from stage 1 are required to appear for the interviews & presentations in stage 2 as per the Academic Ordinances 2019 (for Postgraduate and Doctoral Programme) of SPAV.

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Few Senate members expressed their concerns with regards to display of weightages of evaluation in the notification. The selection criteria were duly notified through web notice to the candidates and it was placed on SPAV website for information. Moreover, information on the weightages was provided to the queries received from the candidates in the past.

Decision

After detailed deliberations on the weightage allotted to GATE /CEED marks, the Senate ratified the Weightage of Marks for PG Direct Admissions 2021-22

Item # 11.6	Consideration for revising the Date of first Registration for defining the maximum duration for Ph.D. Programme for candidates admitted in October 2018
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The candidates provisionally admitted in to Ph.D. Programme in SPAV during the Academic Year 2018 completed the admission formalities in October 2018 and subsequently registered for course work in July 2019 after the allotment of Supervisor(s) with a time gap of 6 months. The Supervisor(s) was/were appointed in June 2019 based on the recommendations of the DPGC and approval of the Senate Chairperson. The members have observed that there was a delay of 6 months during the transition time of academic ordinances and shifting of campus due to which the candidates provisionally admitted in to Ph.D. Programme during the A.Y.2018-19 could able to complete the course work in two semesters i.e., First Semester in A.Y.2019-20 (Odd Semester) and Second Semester in A.Y.2019-20 (Even Semester).

In this regard, the Deans and Heads after detailed deliberations recommended to consider July 2019 as the time of joining or first registration for candidates provisionally admitted in October 2018 for defining the maximum duration for Ph.D. Programme and consider the time from October 2018 to July 2019 as Zero Semester (Annexure VI). Further, the members recommended to adjust/account the fee paid by these candidates in 2018 for the A.Y .2019-20. The item was approved by the Chairperson based on the above recommendations and the item is placed in the Senate for ratification.

The Senate ratified the joining or first registration for candidates provisionally admitted in October 2018 for defining the maximum duration for Ph.D. Programme and the time from October 2018 to July 2019 as Zero Semester.

Item # 11.7	Request for continuation of Part Time Ph.D. Programme of Ms. K Praveena, (Reg. No. 218030009)
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The Ph.D. Scholar, Ms. K Praveena has completed the course work in Even Semester of the A.Y.2019-20 and secured CGPA of 6.25 as against the minimum requirement of CGPA of 7.0 (Clause 5.9.1 of Academic Ordinances, 2019 pg-29). In this connection, the candidate has made a requisition for a chance to continue her Ph.D. programme considering the hard time of

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the pandemic (including the medical illness). In line with the deliberations of SRC, the supervisor has made a submission for one last chance to improve the academic grades to Chairperson, DPGC. DoP. Subsequently, the matter was discussed in DPGC on 24-02-2021 and the members after detailed deliberations, considering this as a special case due to COVID-19 pandemic have recommended extension of one semester to Ms. K Praveena for improving the grades to meet the minimum academic requirements.

Subsequently, the matter was placed in the meeting with the Deans and Heads, and the members recommended for one semester extension to Ms. K Praveena for improving the grades with the condition that both the course work and comprehensive examination has to be completed by the Even Semester of A.Y.2020-21 (July 2021). Further the maximum duration of the programme shall remain 6 years from July 2019. (Annexure VI). The item was approved by the Chairperson Senate based on the above recommendations and the item is placed in the Senate for ratification.

The candidate has registered for the course work in Even Semester of A.Y.2021-22 for improvement of grades and appeared for end semester examination held in June 2021. The results shall be declared in July 2021.

The Senate ratified the decision of the DPGC regarding granting the extension of one semester to Ms. K Praveena for improving the grades to meet the minimum academic requirements and to complete the comprehensive examination.

Items for Reporting

Item # 11.8	Training and Internships
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The Department of Planning based on the meetings with students and Faculty board have recommended to consider Online Courses for a minimum duration of 24 Lecture/Tutorial Hours + Reading Hours and Assignments in lieu of the 4-6 weeks' summer internship for the A.Y.2020-21 for UG and PG Programmes in view of the COVID-19 pandemic situation.

The Department of Architecture also recommended Online Courses in lieu of compulsory Summer Internship for respective batches of M.Arch (AC), M.Arch (LA) and M.B.E.M. during Even Semester of A.Y. 2020-2021 in view of the second wave of Covid'19 pandemic. Hence, all the students of UG and PG programme of SPAV who have to complete "Compulsory Summer Internship (6 Weeks)" during the present Even Semester of the A.Y. 2020-21", are recommended to complete online course(s) offered through available E-platforms viz., SWAYAM, NPTEL, MOOC, EdX, Coursera, Harvard Online Learning etc., for a minimum of 24 hours in lieu of the "Compulsory Summer Internship (6 Weeks)", in order to fulfil the requirements of summer internships as per the Academic ordinances of 2019. A student can select courses for fulfilling the criteria with each course of minimum 24 hours ensuring that in total the minimum period of 6 weeks is met with, so as to compensate equivalence in lieu of compulsory summer internship. Multiple courses may be taken up for the same.

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Also for Practical Training in Architecture (B.Arch VIII Sem), a few students had taken up extra online courses through available E-platforms viz., SWAYAM, NPTEL, MOOC, EdX, Coursera, Harvard Online Learning etc., in addition to regular office training, to compensate for the shortfall in office training time period.

After detailed deliberations, the recommendations of the Department Heads are placed before the Senate for consideration and ratification.

The Senate noted the Reporting Item on the Online Courses in lieu of Compulsory Summer Internship and approved the same.

Item # 11.9	Online Teaching for the Odd Semester of the A.Y.2021-22
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Considering the COVID-19 pandemic, it is proposed to continue the online teaching for the Odd Semester of the Academic Year 2021-22 till the situation becomes normal and based on the guidelines of the MoE/UGC/GoAP, the physical reporting of students to campus will be intimated.

The Senate noted the proposal of online teaching for Odd Semester of A.Y.2021-22 in view of the prevailing pandemic and approved the same.

Item # 11.10	List of Activities undertaken at SPAV
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SPAV has successfully conducted the Fifth Convocation of SPA Vijayawada through Virtual mode on 30 January 2021. Three Doctoral Degrees, Eighty Post-Graduate Degrees and Seventy-Six Under-Graduate Degrees were awarded at the Fifth Convocation of School of Planning and Architecture, Vijayawada. Seven Gold Medals and Seven Best Thesis merit certificates were given. The Virtual Convocation was graced by the Chief Guest, Ms. Alpa Sheth, Senior Partner, Vakil Mehta Sheth Consulting Engineers, Managing Director, VMS Consultants Pvt. Ltd., Ar. Ms. Brinda Somaya, Chairperson, BoG, SPAV, Prof.Dr. Minakshi Jain, Chairperson of Senate of SPA Vijayawada, Senate Members, Students, Parents and Invitees. The live stream of the event was telecasted in the Official SPAV YouTube Channel and the glimpse of the event can be seen from the following link: <https://www.spav.ac.in/convocation.html>

SPAV has organized Virtual International Conferences, webinars and a series of guest lectures and special talks during the Even Semester of A.Y.2020-21. Students and faculty have taken active participation. Besides, students have bagged various prizes and awards in various competitions at national and international level. The same was highlighted through Annexure VII.

The Senate noted the report on various activities undertaken by SPAV and lauded the efforts taken by SPAV.

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Item # 11.11	Any other items with the permission of the Chair
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i. **Consideration of students' medical request for Re-examination for 100% of marks**

It is apprised that due to the current pandemic, COVID-19 second wave in India, several students of UG and PG programmes have tested positive and were unable to attend the mid semester examinations and classes, and have applied for reexamination and medical leave.

Considering the present pandemic situation as a special case and after examination of the rule positions of UG & PG Academic Ordinances 2019, the members recommended to conduct special exams (mid-semester and/ final end semester examinations) for those students, who are tested COVID-19 positive for 100 % of the marks (instead of 75% as per the academic ordinances 2019). The same were discussed with Heads and Deans and after deliberation, the same were approved by the Senate Chairperson. The above item is placed before the Senate for ratification.

The Senate considered the students requests for the conduct of special exams for 100% marks and ratified the same.

The meeting ended with a vote of thanks to all present.

M. J. Srinivas
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09/21